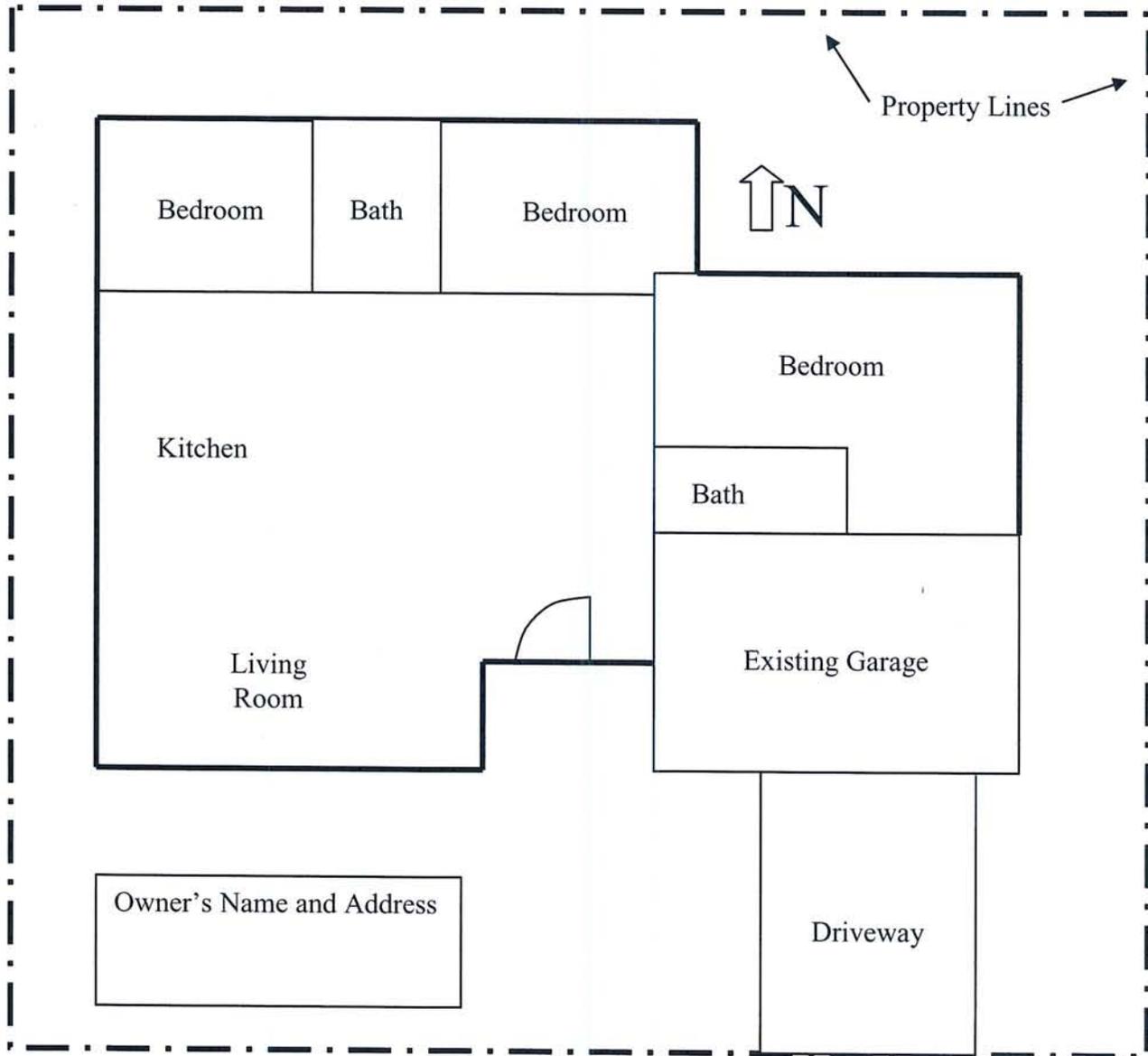


**City of San Dimas**  
**Building and Safety Division**  
245 E. Bonita Avenue, San Dimas (909) 394-6260  
**Sample Window Site Plan**



**Provide and observe the following:**

1. Minimum 1/8<sup>th</sup> scale. Use plain white 8 1/2" x 11" or 24" x 36" paper. Show NORTH arrow. (Do not use edge of paper for property lines)
2. Indicate Scope of work of this project (i.e. Change out (7) windows and (2) sliding doors to retrofit Vinyl, Dual Glazed, Low E).
3. Indicate the size and type of window.
4. Show all buildings, carports, pools, walls, patio covers, etc.
5. Indicate the owners name and address of the project.
6. Plans are to be drawn neatly and must be legible (no graph paper, pencil or use of colors).
7. Minimum two (2) sets of photocopied plans are required for all building permits.